



MESC PARENT PAYMENT POLICY

2023 Year 11 & 12

Dear Mount Eliza Secondary College Community,

Mount Eliza Secondary College is looking forward to another great year of teaching and learning and would like to advise you of college's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to organise and coordinate rich, extensive programs outside of the traditional teaching and learning programs. Our literacy and numeracy ICT platforms allow teachers to differentiate curriculum, targeted at your child's learning point of need. These funds also support practical and science subjects to offer high quality projects and activities. Our Sporting Carnivals, Health and Career incursions and more personalised experiences for small groups of students, rely on this support. The loss of these contributions will have an impact on the personalised approach to education that Mount Eliza Secondary College prides itself on, and why you chose this college for your child/children. Even though payments are voluntary, any curriculum contributions or other contributions we receive, enables us to provide the best possible opportunities for our all students. Mount Eliza Secondary College is an inclusive school where every child is supported and provided for. Your continued support allows us to create this environment in our college and the resources required.

For further information on the Department's Parent Payments Policy please see a one-page overview attached. Please contact us if you have any questions or queries.

Regards,

Danielle Vaughan
Principal

Stephen Baker
School Council President



YEAR 11 & 12 PARENT PAYMENT POLICY

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount	Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Art Making & Exhibiting Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Painting supplies – \$30</i> • <i>Drawing supplies - \$30</i> • <i>Printmaking supplies - \$20</i> • <i>Ceramic supplies - \$3</i> • <i>Paper - \$20</i> <p><i>Adhesives, cleaning supplies, rulers, cling wrap, blu-tack, Velcro, etc - \$27</i></p>	\$130	<p><i>Art Making & Exhibiting Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Painting supplies – \$50</i> • <i>Drawing supplies - \$40</i> • <i>Printmaking supplies - \$30</i> • <i>Ceramic supplies - \$10</i> • <i>Paper - \$25</i> <p><i>Adhesives, cleaning supplies, rulers, cling wrap, blu-tack, Velcro, etc - \$25</i></p>	\$180
<p><i>Biology Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Chemical specimens and practical materials -\$25</i> • <i>Practice exams -\$15</i> • <i>Revision materials & SACs -\$15</i> 	\$55	<p><i>Biology Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Chemical specimens and practical materials -\$25</i> • <i>Practice exams -\$20</i> • <i>Revision materials & SACs -\$20</i> 	\$65
<p><i>Business Management Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Practice SACs & Exam Booklets - \$15</i> • <i>Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15</i> 	\$30	<p><i>Business Management Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Practice SACs & Exam Booklets - \$38</i> • <i>Textbook – A+ Notes -\$32</i> • <i>Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15</i> 	\$85
<p><i>Chemistry Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Chemical, specimens and practical materials -\$25</i> • <i>Revision, class sets and SAC learning materials -\$15</i> • <i>Practice exams -\$10</i> 	\$50	<p><i>Chemistry Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Chemical, specimens and practical materials -\$25</i> • <i>Revision, class sets and SAC learning materials -\$15</i> • <i>Practice exams -\$15</i> 	\$55
<p><i>Dance Unit 1 & 2</i></p>	\$150	<p><i>Dance Unit 3 & 4</i></p>	\$150
<p><i>Drama Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Drama Victoria resources -\$5</i> • <i>Booklets -\$20</i> • <i>Practice exams- \$5</i> • <i>Script subscription-\$10</i> • <i>Class reference books -\$10</i> • <i>Study materials -\$5</i> • <i>Set & costume resources -\$15</i> • <i>Hire performance SACs -\$10</i> • <i>Script for play analysis -\$10</i> 	\$90	<p><i>Drama Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Drama Victoria resources -\$10</i> • <i>Booklets -\$20</i> • <i>Practice exams -\$10</i> • <i>Performance exam resources - \$10</i> • <i>Study Materials -\$5</i> • <i>Hire performance SACs -\$10</i> • <i>Set & costume resources -\$20</i> • <i>Scripts -\$15</i> 	\$100



<p><i>English Unit 1 & 2</i></p> <ul style="list-style-type: none"> Analyse an argument resource - \$15 Practice exams -\$20 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$25 	\$60	<p><i>English Unit 3 & 4</i></p> <ul style="list-style-type: none"> Analyse an argument resource - \$15 Practice exams -\$30 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$25 	\$70
<p><i>English as a Second Language Unit 1 & 2</i></p> <ul style="list-style-type: none"> Analyse an argument resource - \$15 Practice exams -\$20 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$25 	\$60	<p><i>English as a Second Language Unit 3 & 4</i></p> <ul style="list-style-type: none"> Analyse an argument resource - \$15 Practice exams -\$30 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$25 	\$70
<p><i>Food Studies Unit 1 & 2</i></p> <ul style="list-style-type: none"> Practical lessons -\$10 per student per week, with 35 approximate scheduled practical lessons. Includes: Ingredients, take away containers, cleaning supplies 	\$350	<p><i>Food Studies Unit 3 & 4</i></p> <ul style="list-style-type: none"> Practical lessons -\$10 per student per week, with 30 approximate scheduled practical lessons. Includes: Ingredients, take away containers, cleaning supplies 	\$300
<p><i>General Mathematics Unit 1 & 2</i></p> <ul style="list-style-type: none"> Revision booklets -\$20 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$20 	\$40	<p><i>Further Mathematics Unit 3 & 4</i></p> <ul style="list-style-type: none"> Revision booklets -\$20 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$35 SACs & exams -\$15 	\$70
<p><i>Health & Human Development Unit 1 & 2</i></p> <ul style="list-style-type: none"> Practical materials -\$20 Handouts, brochures, posters -\$5 Exams & SACs -\$15 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$5 	\$45	<p><i>Health & Human Development Unit 3 & 4</i></p> <ul style="list-style-type: none"> Practical materials -\$15 Handouts, brochures, posters -\$5 Exams & SACs -\$20 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$10 	\$50
<p><i>History Unit 1 & 2</i></p> <ul style="list-style-type: none"> Practice SACs & Exam Booklets - \$15 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$30	<p><i>History Unit 3 & 4</i></p> <ul style="list-style-type: none"> Practice SACs & Exam Booklets - \$35 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$50



<p><i>Indonesian as a Second Language Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Education Perfect Software -\$35 • SACs & exams -\$20 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$10 	\$65	<p><i>Indonesian as a Second Language Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Education Perfect Software -\$35 • SACs & exams -\$25 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$10 	\$70
<p><i>Legal Studies Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Practice SACs & Exam Booklets - \$15 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$30	<p><i>Legal Studies Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Practice SACs & Exam Booklets - \$38 • Textbook – A+ Notes -\$32 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$85
<p><i>Literature Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Practice exams -\$20 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$30 	\$50	<p><i>Literature Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Practice exams -\$30 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$25 	\$55
<p><i>Mathematical Methods Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Revision booklets -\$20 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$20 	\$40	<p><i>Mathematical Methods Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Revision booklets -\$20 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$35 • SACs & exams -\$15 	\$70
<p><i>Media Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Maintenance & upkeep of cameras, SD cards and equipment -\$90 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$30 	\$120	<p><i>Media Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Maintenance & upkeep of cameras, SD cards and equipment -\$90 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$30 	\$120
<p><i>Music Unit 1 & 2</i></p>	\$200	<p><i>Music Unit 3 & 4</i></p>	\$200
<p><i>Outdoor & Environmental Studies Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Class learning materials -\$10 • Practice exams & SACs -\$25 <p><i>Please note: Approximate cost of \$880 as extra-curricular items to enhance learning. This will be charged throughout the year via Compass Events</i></p>	\$35	<p><i>Outdoor & Environmental Studies Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Class learning materials -\$10 • Practice exams & SACs -\$35 <p><i>Please note: Approximate cost of \$850 as extra-curricular items to enhance learning. This will be charged throughout the year via Compass Events</i></p>	\$45



<p><i>Physics Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Revision and SAC materials - \$15</i> • <i>Practice exams - \$20</i> • <i>Practical equipment and materials - \$30</i> 	\$65	<p><i>Physics Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Revision and SAC materials - \$15</i> • <i>Practice exams - \$25</i> • <i>Practical equipment and materials - \$35</i> 	\$75
<p><i>Physical Education Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Practice SACs & exams - \$50</i> • <i>Classroom consumables (worksheets, booklets, photocopy, etc.) - \$70</i> 	\$120	<p><i>Physical Education Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Practice SACs, exams & learning resources - \$65</i> <p><i>Please note: Approximate cost of \$50 as extra-curricular items to enhance learning.</i></p> <p><i>This will be charged throughout the year via Compass Events</i></p>	\$65
<p><i>Product Design & Technology Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Drawing materials – paper, pencils, - \$30</i> • <i>Timber – hardwood, softwood, plywood - \$45</i> • <i>Metal- Steel, copper, brass - \$45</i> • <i>Consumables – Finishes, screw, nails - \$30</i> 	\$150	<p><i>Product Design & Technology Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Drawing materials – paper, pencils, - \$30</i> • <i>Timber – hardwood, softwood, plywood - \$45</i> • <i>Metal- Steel, copper, brass - \$45</i> • <i>Consumables – Finishes, screw, nails - \$30</i> 	\$150
<p><i>Psychology Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Classroom consumables (worksheets, booklets, photocopy, etc.) - \$20</i> • <i>SACs learning materials, practice exams - \$30</i> <p><i>Please note: Approximate cost of \$25 as extra-curricular items to enhance learning.</i></p> <p><i>This will be charged throughout the year via Compass Events</i></p>	\$50	<p><i>Psychology Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Classroom consumables (worksheets, booklets, photocopy, etc.) - \$20</i> • <i>SACs learning materials, practice exams - \$40</i> <p><i>Please note: Approximate cost of \$15 as extra-curricular items to enhance learning.</i></p> <p><i>This will be charged throughout the year via Compass Events</i></p>	\$60
<p><i>Specialist Mathematics Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Revision booklets - \$20</i> • <i>Classroom consumables (worksheets, booklets, photocopy, etc.) - \$20</i> 	\$40	<p><i>Specialist Mathematics Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Revision booklets - \$20</i> • <i>Classroom consumables (worksheets, booklets, photocopy, etc.) - \$35</i> • <i>SACs & exams - \$15</i> 	\$70
<p><i>VET Music Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>(Tech Production) Cert 111</i> 	\$600	<p><i>VET Music Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>(Tech Production) Cert 111</i> 	\$600
<p><i>VET Music Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>(Music Performance) Cert 111</i> 	\$600	<p><i>VET Music Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>(Music Performance) Cert 111</i> 	\$600



<i>Visual Communication Design</i> Unit 1 & 2 <ul style="list-style-type: none"> • Tech Drawing supplies - \$20 • Mediums for Folio -\$40 • Model Making -\$25 • Presentations -\$20 • Cleaning -\$5 	\$110	<i>Visual Communication Design</i> Unit 3 & 4 <ul style="list-style-type: none"> • Tech Drawing supplies - \$20 • Mediums for Folio -\$40 • Model Making -\$25 • Presentations -\$20 • Cleaning -\$5 	\$110
VCE VM <ul style="list-style-type: none"> • The applied learning approach is intended to meet the needs of students with a wide range of abilities and aspirations 	\$200		
Other Contributions - for non-curriculum items and activities			Amount
<i>Requested College Council Items</i> <i>The following are only <u>some</u> of the items which cover School Council Items: Compass access, First Aid materials, Swimming Carnival, Athletics Day, Newsletter and selected handbooks, Student Leadership Program, Peer Support Program, Locker Purchase, Sport Subsidy, Connect Assembly Program, Employ a Student Wellbeing Coordinator, Inter school sport affiliations, provision of college representative uniform, Employ a Maintenance Person, maintain & improve grounds, paint the college, update teaching spaces, IT program (maintenance, including internet, technical support and software), Presentation Nights and Careers Program.</i>			\$410
Tax deductible contributions			
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.			\$110
Total Amount			\$

Educational items for students to own

Details on how to access the year level booklist from the college website via Campion Education's website will be provided. Items on the booklist can be purchased from Campion or other suppliers.

Extra-Curricular Items and Activities

Mount Eliza Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please make payment via Compass > Payment Centre.



YEAR 11 & 12 PARENT PAYMENT POLICY

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
College Year Book – Ripple	\$25	
<i>Please Note: Additional school charges may arise during the year. For example: Sport excursions which are approximately \$10. We also anticipate that there may be 3-4 excursions planned during the year with an estimated cost between \$5 and \$40 each.</i>	Various	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Mount Eliza Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund, payment \$225.00 is available to all families with a Health care card or Pension card.
- Sustainable School Shop – online platform: Second Hand Textbooks and Uniforms.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Karen Carter

Ph: 03 9787 6288

Email: kcarter@mesc.vic.edu.au

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$



Payment methods

Our preferred method of payment is directly through the Compass Portal; however other methods of payment are available if required.

Dates: Payment is requested in full on 09/12/2022 or via 4 equal instalments 09/12/2022, 23/01/2023, 23/02/2023 & 23/03/2023 (these dates are set in Compass).

Alternatively, come into the office to organise a Payment Plan asap (to be completed by 23/03/2023).

Existing Compass families: After 1st October you will be able to view your next years, Year 7 student.

New families to Compass: You will receive your Compass login details closer to Orientation day in December.

Payment Plans are also available- (must be in agreeance with the school).

BPAY: (details as shown on your family statement), if unsure please call the office for the BPAY Biller Code and BPAY Reference Code.

Direct Debit:

1. Deductions can be made via a credit card on the 20th of the month or
2. From your nominated bank account on the 15th of the month.

Please complete a MESC Payment Deduction Form and return to the general office. Alternately this can be arranged over the phone or in person at the general office.

3. You may start the deduction at any time suitable to you.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

Categorisation of parent payment requests – Secondary Schools

The information below is to be used as a reference guide for schools when deciding upon which category a parent payment item should be listed on the [Parent Payment Letter Template](#). The list covers a wide range of potential items and activities that should only be listed by schools when they have a demonstrated need related to their school goals. Further information regarding how schools can request parent payments can be found at www.education.vic.gov.au/pal/parent-payment/policy.

Schools can request contributions from parents under three categories

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

- **General classroom materials and equipment** (e.g. shared classroom stationery, paper, posters/charts)
- **Subject specific materials and equipment** (e.g. materials for English, Mathematics, Language, Science, Art, Music, Technology, Food Technology, Health and Physical Education)
- **Provision and upkeep of school devices, peripherals and ICT** (e.g. devices owned by the school, class sets, device configuration, maintenance, and server/system costs)
- **Photocopying and printing for students** (e.g. printed workbooks in lieu of textbooks)
- **Curriculum activities** (e.g. excursions, incursions, camps, whole-school carnivals - including transport and entry)
- **Digital and online subscriptions for learning**
- **Assessments** (e.g. standardised tests, revision packages, external examinations)
- **Student ID cards**
- **Student planners**

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

- **Sports affiliation costs** (e.g. School Sports Victoria affiliation)
- **Student and parent communication tools**
- **Enhanced student support** (e.g. learning support programs, mentoring, coaching, tutoring, homework clubs, language conversation clubs)
- **Enhanced wellbeing support** (e.g. wellbeing programs, school counsellors, mental health practitioners)
- **Lockers/locker maintenance**
- **Engaging staff through local payroll** (e.g. groundskeepers, coaches, additional wellbeing and learning support staff)
- **School buildings and grounds maintenance and enhancement** (e.g. Building Fund)
- **Library maintenance and enhancement** (e.g. Library Fund)
- **Use and upkeep of specialised facilities on campuses** (e.g. gym equipment, recording studio)
- **First aid and hygiene costs**

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- **Optional items to keep** (e.g. yearbook, school photos, recording of school concert)
- **Optional Extra-Curricular Activities - school based** (e.g. camps, excursions, incursions, guest speakers, sport carnivals and events)
- **Optional Extra-Curricular Activities - outside of school hours** (e.g. formal, dance, social, graduation, award ceremonies)
- **Use of specialised school facilities after hours** (e.g. use of gym facilities)
- **Optional items within subjects** (e.g. students wanting to use mahogany wood and silver for Technology in lieu of the school's standard timber and metal)
- **Optional experiences within subjects** (e.g. Outdoor Education camp, science excursion)
- **Alternative curriculum programs** (e.g. Montessori, Steiner, Language Immersion, International Baccalaureate Diploma)
- **Private instrumental music lessons and instrument hire**
- **Entry into academic competitions**

- Schools may also invite parents to supply or purchase educational items to use and own. These items are sold by third party providers and can include **booklist items, textbooks, stationery, digital devices and peripherals, calculators, locks and fitted personal safety equipment**. If a student does not provide or purchase their own educational items, the school must ensure the student has free access to what is needed at school to access the school's delivery of the Curriculum